



**Black Belt Treasures**  
CULTURAL ARTS CENTER

**Internship Application**

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**Semester Applying for:**     Fall     Spring     Summer    **Year**

**Name:**

**Permanent Address:**

**City/State/Zip:**

**School Address:**

**City/State/Zip:**

**Phone:**

**Cell:**

**Email:**

**University Name/Department:**

**Contact/Advisor:**

**Address:**

**City/State/Zip:**

**Phone:**

**Email:**

Undergraduate    (level)     Graduate    (MA/PhD)

**Area of Concentration:**

**Expected Date of Graduation:**

**Required Hours per week:**

**Will you receive academic credit for this internship?**     Yes     No

**Please list or attach any university internship requirements (please include date due)**  
**eg: projects, paperwork, evaluations, etc.....:**

**Please Check  Which Internship You Are Interested In (may select more than one)**

- |  |  |
|--|--|
| <input type="checkbox"/> Arts Education & Outreach         | <input type="checkbox"/> Fundraising & Constituent Development |
| <input type="checkbox"/> Development/Grants                | <input type="checkbox"/> Marketing/Social Media/Website        |
| <input type="checkbox"/> Non Profits Management            | <input type="checkbox"/> Marketing & Sales (Online & Gallery)  |
| <input type="checkbox"/> Accounting & Inventory Management | <input type="checkbox"/> Tourism & Event Planning              |
| <input type="checkbox"/> Entrepreneurship                  | <input type="checkbox"/> Other ( <i>please explain</i> )       |

**Please submit the following additional support materials with your application:**

- Resume
- Letter of Interest (*Please tell us why you are interested in BBTCAC's internship program, what your career goals are, and what unique skills you might bring*).
- At least (1) one academic or previous employment/internship recommendations (letters may be mailed separately).*

- ❖ Upon receipt of completed application, an interview will be scheduled.
- ❖ Before acceptance into the Internship program, a separate background check may be conducted. Students are responsible for associated processing fee.

***BBTCAC Internship is an unpaid, volunteer position. Students are responsible for contacting their respective school for all academic and funding requirements. Applicants must be at least 17 years of age to apply.***

**Application Deadlines**

**Fall: *July 15***  
**Spring: *December 15***  
**Summer: *April 15***

*\*contact BBTCAC if deadlines do not coordinate with your school's academic calendar.*

**Send your completed application packet to:**

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BBTCAC Internship Program  
209 Claiborne Street  
Camden, AL 36726

**Or**

**email:** [sulynn@blackbelttreasures.com](mailto:sulynn@blackbelttreasures.com) or [kristin@blackbelttreasures.com](mailto:kristin@blackbelttreasures.com)  
**phone:** (334) 682-9878

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STAFF USE ONLY (Please do not write below this line)

Received:  Application  Letter of Interest  Resume  Recommendation(s)

Interview Scheduled:      Date:      Accepted  Yes  No (      )

Notes: